

# Dyffryn Ardudwy A Talybont Village Hall Minutes 12/10/2022

## Attendees

Denise Stone – Treasurer  
Trish Lill – Café Manager  
Mike Tregenza - Secretary

## Apologies

Derek Hayward

## Of the meeting

12<sup>th</sup> October 2022

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1           **Chairs Welcome**

The chair welcomed all to the meeting.

2           **Apologies**

Derek Hayward

3           **Minutes of the previous meeting**

The minutes from previous meeting were agreed as correct by Mike Tregenza & Denise Stone.

4           **Chairman's Report**

Remembrance Sunday 12<sup>th</sup> 3pm, wreath has been ordered. The Café will be provided free tea & coffee with donations to the Royal British Legion.

5           **Treasurers Report**

Natwest had blocked the account because they needed some more details around the Village Hall setup. Denise Stone had a call with Natwest and the block should now be cleared. The village hall banks account had the current values as of the 30/09/2022.

Current A/C - £357.00

Reserve A/C - £28000

6           **Maintenance**

Alan Williams to do the fixed electrical testing as part of the requirement for the hall insurance.

We have leaking toilet and urinal, Trish Lill will ask Andy Stone if he can fix these faults.

ATL need to do the yearly boiler service in November.

The front door and the oak door potentially need some adjustment, to be kept under review.

7           **Groups**

Megs Army – They are doing hip and Zumba classes.

Youth Club – Is going to be on Wednesday going forward paid for by the Community Council.

Ysgol y Grynraidd – Halloween party 30/11/2022.

Choir concert – 12/12/2022.

Craft Fair (Y Tir) - 17/12/2022 (also booked for 2023 as well).

Barn Dance booked in already for summer 2023.

Wedding in July 2023.

8

**Café**

The Village Hall committee have paid for plans to upgrade the kitchen in the café, the first version does not work for the committee. Swift are in the process in producing a second version of the plan.

9

**Date of next meeting**

8<sup>th</sup> November 2022 Village Hall

10

**Action Point Register**

No	Action	Owner	Progress	Status
<b>10082021 -1</b>	Send mandate to NatWest to update signatures for the bank account.	Mike Tregenza	20/07/22 - Derek Haywood & Mike Tregenza successfully added and Micky Tibbetts removed.	Complete
<b>10082021 – 2</b>	Letter to Micky Tibbetts concerning the complaint and his subsequent resignation.	Denise Stone	Letter sent.	Complete
<b>10082021 – 3</b>	Charitable Incorporated Organization (“the CIO”) – Constitution update/change	Mike Tregenza	20/07/22 - This is lengthy process and involves setting up new charity before transferring the details from the existing setup. It will take some time to progress.	Ongoing
<b>10082021 – 4</b>	Schedule of works for the Village Hall	Derek Hayward	20/07/22 - Recorded under Maintenance agenda item.	Complete
<b>10082021 – 5</b>	Hierarchy of Contacts	Denise Stone	20/07/22 -Operational to be handled by Trish Lill, otherwise by letter to Secretary.	Complete
<b>10082021 – 6</b>	Jon Ensor requirement to provided monthly invoicing	Ffion Thomas / Kathy Aikman	20/07/22 - Reminder to be sent to Jon Ensor.  12/10/22 – Denise to provide Jon a template as this must be completed for compliance purposes.	Ongoing
<b>10082021 – 7</b>	Tabletop sale COVID-19 regulations	Trish Lill	20/07/22 – Complete.	Complete

<b>14092021 – 1</b>	Flower meadow in village hall car park	Denise Stone	20/07/22 – No further action on this action.	Closed
<b>14082021 – 2</b>	Move internet router and replace repeater in hall	Mike Tregenza	20/07/22 – Router is now located at the back of the stage.	Complete
<b>14092021 – 3</b>	Ffion Thomas to setup a generic email account for the Village Hall	Ffion Thomas	20/07/22 – Complete, use neuaddbentredat@gmail.com	Complete
<b>10052022 – 1</b>	Denise Stone to write to Trish Lill to confirm café rent increase	Denise Stone	20/07/22 – Action completed.	Complete
<b>10052022 – 2</b>	Denise Stone to bring invoicing up to date for all the groups	Denise Stone	20/07/22 – Action completed.	Complete
<b>10052022 – 3</b>	Derek Haywood to ask Meinir Thomas for date when Youth Club equipment will be removed from the village hall.	Derek Haywood	20/07/2022 – Meinir Thomas to collect youth club equipment 23/07/2022.  12/10/22 Meinir and Nia Rees to review the cupboard contents when the club restarts.	Ongoing
<b>10052022 – 4</b>	The committee noted the increase of weeds outside the village hall	Derek Haywood	20/07/22 – Derek Haywood to raise with Jon Ensor. Mike Tregenza suggested using concentrate vinegar rather than weed killer.  12/10/22 Weed killer has been used recently.	Complete
<b>10052022</b>	The wires for the old lights in the toilet's hallway require disconnecting.	Derek Haywood	20/07/22 – AW Electrics will undertake this work as part of other planned maintenance. Waiting on spares.	Ongoing
<b>20072022 – 1</b>	Collection of choir boxes	Mike Tregenza	20/07/22 – The boxes were collected.	Complete
<b>20072022 – 2</b>	Replacement of wheels for piano	Mike Tregenza	20/07/22 – Derek Haywood to source replacement rubber wheels for the piano.	Ongoing
<b>20072022 – 3</b>	Additional tables for the quilters	Derek Haywood	20/07/22 – Derek Haywood to confirm if the	Ongoing

			x10.additional tables are required.	
<b>20072022 – 4</b>	Mike Tregenza to send Denise Stone Swift Maintenance invoice	Mike Tregenza	12/10/2022 – Invoice paid.	Complete
<b>20072022 – 5</b>	Andy Beddal to inspect the village hall PA system	Derek Haywood	12/10/22 - Completed.	Complete
<b>20072022 – 6</b>	Caretaker to be able to do alarm testing	Trish Lill	12/10/22 – Jon Ensor started doing the testing this week.	Complete
<b>20072022 – 7</b>	Consolidation of Groups / AGM	All	12/10/22 – Ongoing.	Ongoing

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